

CELEBRATE WITH US! HARRISON FAMILY YMCA Event Rentals



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Contact Dee Zastenchik, Member Services Coordinator, with questions: dzastenchik@rmymca.org or 252-972-9622 ext.222

Multi-Purpose Room

Small Side: \$75 per hour

Seats up to 40 people

Large Side: \$100 per hour

Seats up to 65 people

Whole Room: \$175 per hour

Seats up to 105 people

- Please include set-up and take-down time needed within your rental time when deciding how many hours you need to reserve.
- Limited number of tables and chairs included in the hourly rate. Ice is also available.
- Please do not tape things on the Y's walls, windows, or signs. Confetti or loose glitter is not allowed.

- A \$50 non-refundable deposit is required to reserve time and space. The deposit is applied to the rental fees.
- Requested dates are not guaranteed until the registration is approved by the Director and a deposit has been taken.
- Account must be up to date and paid in full before space can be rented.
- The rental payment balance is due 15 days prior to the event.
- Day of event time extensions are not available.
- The renter must leave the facility clean and in the condition it was prior to the rental including sweeping, disposal of spilled liquids, and placing all trash in provided receptacles.
- The Y is not responsible for lost, stolen, damaged, or destroyed property while on the Y's premises.
- Children must be supervised at all times.
- Rental is for the multi-purpose room only and does not include access to other areas of the facility.

Registration Form:

Name: _____ Rental Location (circle one): SM LG WHOLE

Home: (____) _____ Cell: (____) _____ Email: _____

Expected Attendance: _____ Date of Event: ____/____/____ Start Time: _____ End Time: _____ Total Hours: _____

How many tables? _____ How many chairs? _____ Total Hours: _____ X Room Rate: \$ _____ =

Total: \$ _____ Director Initials: _____ Birthday/Baby Shower Themed Shirt Size if needed: _____